

St. Martha's Pastoral Parish Council

MEETING MINUTES – September 27, 2018



PURPOSE: *To assist the pastor and the faithful to exercise their joint ministries in building up the Kingdom of God in St. Martha's Parish, Lethbridge.*

PLACE: St. Martha Parish – Parish Library

COUNCIL MEMBERS:

In attendance:

- Father William Monis
- Bruce Barnett (Chair)
- Anisha Gatner (Secretary)
- Therese Munroe
- John Novak
- Mardi Renyk
- Jeanette Cheshire (Office Staff Representative)
- Daniel Wyton

Regrets:

- Pat Spiess
- Nicole Wilson

Item	
1) Call to Order	<p>The meeting was called to order at 6:31 p.m.</p> <p>Opening Prayer - Bruce Barnett provided a meditation on Our Lady of Sorrows. John Novak read the daily Gospel. Discussion ensued.</p>
2) Additions / Approval of Agenda and Past Minutes	<p>Motion to approve the September 27, 2018 Agenda, as amended. <i>Moved by Therese Munroe. Seconded by John Novak. Carried.</i></p> <p>Motion to approve the Minutes of the June 20, 2018 Meeting, as presented. <i>Moved by John Novak. Seconded by Daniel Wyton. Carried.</i></p>
3) Ongoing Business	<p>a) Review/Amend 2018/2019 2PPC Meeting Schedule</p> <p>The PPC reviewed and amended the schedule. The January 2019 meeting will be cancelled. The April 18, 2019 meeting will be moved to April 11, 2019. The June 20, 2019 meeting will be moved to June 13, 2019.</p> <p>Anisha will share an updated document with the members.</p>
	<p>b) Facilities and Maintenance</p> <p>The roof has been leaking significantly and is the church's priority project. The contractor has been contacted to begin repair work.</p> <p>Work on the parking lot will now have to wait for the spring. A report should be coming and will be forwarded to the Pastoral Centre.</p> <p>An assessment on the parish's sound system has been conducted in the past, as no additional microphones can be added. It was determined at that time that it would cost approximately \$75,000 to renovate the system. Since this is not currently a priority, and the system is being well-maintained, no further action on the microphones/sound system will be considered at this time.</p>

	<p>c) PPC Recruitment</p> <p>Since PPC recruitment had not been placed in the Call to Serve brochure, it was determined Daniel Wyton would prepare a brief message regarding our need for 5 additional members during the September 28/29, 2018 weekend Mass announcements. Mardi Renyk, Bruce Barnett, and Daniel Wyton volunteered to provide this messages. Jeanette Cheshire will add additional information regarding PPC and its job descriptions in upcoming bulletins.</p>
	<p>d) Together in Action (TIA) - Updates</p> <p>Roughly \$13,000 are still required to meet our TIA goal. Additional envelopes will be provided on the weekend of October 20/21, 2018. Bruce Barnett will endeavour to burn a DVD of the Diocese’s Together in Action video to play on the television in the gathering space.</p>
	<p>e) Parish Picnic Debrief</p> <p>Roughly 150-200 people were in attendance at the parish picnic. The burgers were greatly appreciated, as there would otherwise not have been enough food. Parishioners seemed to appreciate the opportunity to gather and did not appear to miss the dancing/entertainment.</p> <p>Next year it is suggested that 2 stations / 4 lines be arranged to allow people to get their food more quickly. The practice of labelling dishes was a good idea.</p> <p>PPC briefly discussed moving the picnic to June instead of September. However, it was quickly determined that this would be more difficult to book in the school.</p>
<p>4) New Business</p>	<p>a) Bishop’s Dinner – October 19, 2018</p> <p>To support the Bishop’s dinner, the proceeds of which will go to the 5 school jurisdictions in the Diocese, it was agreed that St. Martha’s would purchase a table, asking parishioners to sponsor/purchase their individual seats. Further conversation regarding transportation will be held with Holy Spirit Catholic School Division, to see if interested attendees would like to catch the bus, should it be booked.</p>
	<p>b) Bishop’s Visit to St. Martha – November 9-11, 2018</p> <p>PPC is asked to meet with Bishop William on November 10, 2018 from 1:30 p.m. until 2:30 p.m.</p>
	<p>c) Advent / Lent Missions</p> <p>It was suggested that the Lent retreat could align with / support efforts by Mr. Karl Airey to bring Jason Evert to the community from February 4-5, 2019.</p> <p>Bruce Barnett agreed to approach the Sister of St. Martha about providing and Advent Mission, as this will be their last year in Lethbridge. It was hoped this may be done December 3-4, 2018. If the Sisters are not available, Bruce will contact Father Wilbert, Father Jerome, or Deacon Michael Pollard.</p>

	<p>It was also suggested that, during Advent 2019, St. Martha's may wish to purchase a Matthew Kelly text to give to parishioners, instead of Advent retreat. John Novak would be our key contact if this is something PPC would like to pursue.</p>
	<p>d) Formed</p> <p>Daniel Wyton will contact Claire Jack to discuss St. Martha's Parish code, which does not appear to be working. Regardless, there are 6 months remaining in the subscription with only 75 active users. Daniel further suggested that a brief inservice after Mass may be useful to encourage further users.</p>
	<p>e) Division Liturgy App for Morning Prayers</p> <p>Bruce Barnett discussed this may be a good / useful option for the future.</p>
	<p>f) St. Martha Website</p> <p>The parish is looking for volunteers to potentially update/redevelop the parish's website. Wayne Boras has agreed to assist.</p>
	<p>g) Youth Ministry Communications</p> <p>Youth ministry is requesting additional communication, particularly when there are booking changes at the parish that may impact their program (e.g. funerals).</p> <p>In terms of receiving information from youth ministry for future meetings, it was suggested that a page update to each parish would be sufficient reporting from youth ministry, unless there is something specific they would like to address, in which case they are most welcome.</p>
	<p>h) St. Martha Parish Anniversaries</p> <p>Plans will need to be set in place to celebrate the 25th Anniversary of the building of St. Martha Parish in June 2019. This item will need to be brought forward in February 2019 for more discussion.</p>
	<p>i) Pastoral Care Ministry</p> <p>Concern has been raised that there are not enough volunteers for Pastoral Care Ministry. It is suggested that this be revisited in October 2018, after the Call to Serve is completed.</p>
6) Reports	<p>a) Eyes and Ear – PPC Update / Sharing</p> <p>On October 13, 2018 a special Rosary for Our Lady of Fatima will be held. This information will be placed in announcements. All are welcome.</p>
7) Blessing and Adjournment	<p>Father William provided a final blessing of the council and meeting.</p> <p>The meeting of September 27, 2018 was adjourned at 8:01 p.m.</p>