

St. Martha's Pastoral Parish Council

MEETING MINUTES – April 11, 2019



PURPOSE: *To assist the pastor and the faithful to exercise their joint ministries in building up the Kingdom of God in St. Martha's Parish, Lethbridge.*

PLACE: St. Martha Parish – Parish Library

COUNCIL MEMBERS:

In attendance:

- Father William Monis
- Bruce Barnett (Chair)
- Anisha Gatner (Secretary)
- Lisza Bruder
- Tom Jepp
- John Novak
- Mardi Renyk
- Daniel Wyton
- Jeanette Cheshire (Office Staff Representative)

Regrets:

- Deacon Michael Pollard
- Therese Munroe
- Nicole Wilson

Item	
1) Call to Order	<p>The meeting was called to order at 6:35 p.m.</p> <p>Opening Prayer – Jeanette Cheshire read the daily Gospel. Discussion ensued.</p>
2) Additions / Approval of Agenda and Past Minutes	<p>Motion to approve the April 11, 2019 Agenda, as amended. <i>Moved by Lisza Bruder. Seconded by Tom Jepp. Carried.</i></p> <p>The agenda was amended to include the following items:</p> <ul style="list-style-type: none"> 4d) Together in Action - Use of Loose/Undirected Monies 4e) June PPC Meeting 4f) Presentations from Pastoral Care Ministry <p>Motion to approve the Minutes of the March 18, 2019, 2018 Meeting, as presented. <i>Moved by John Novak. Seconded by Daniel Wyton. Carried.</i></p>
3) Ongoing Business	<p>a) Lenten Activities Debrief</p> <p>Attendees approved of the Lenten Mission format. The selected sessions from FORMED and the discussion provided by Lisza and Daniel were excellent. The soup supper was also appreciated and allowed parishioners to socialize and connect. The event was fairly inexpensive and the few costs accrued were recovered by the donations received.</p> <p>Lisza and Daniel suggested that the next retreat could be in preparation for the Feast of Corpus Christi around the end of June. The format would be similar, using the resources provided in the FORMED subscription for the first part of the evening and then proceeding into Adoration.</p> <p>It was also suggested that St. Martha's Parish could be working with All Saints' Parish to celebrate the procession of Corpus Christi. Further discussion on this item was deferred until the May PPC Meeting.</p>

	<p>The Stations of the Cross hosted by PPC on March 29, 2019 also went positively and had many participants.</p>
	<p>b) Annual General Meeting (May 5, 2019 at 2:00 p.m.)</p> <p>Jeanette will begin advertising that the AGM will be hosted on May 5, 2019 at 2:00 p.m. Anisha will review the reports received and inform the PPC to ensure follow up with any ministries who have not yet submitted their report. The report will be compiled and sent to Jeanette so that copies may be provided to parishioners in advance.</p> <p>It was noted that the Finance Committee, Maintenance Committee, Youth Ministry, and Altar Redesign Committee should also be apprised of the meeting so that they may be present to speak to the community regarding their recent activities. The PPC liaisons for these committees will be sure to invite them.</p>
	<p>c) St. Martha's 25th Anniversary Celebration (June 19, 2019)</p> <p>Based on the Bishop's availability, the event will now be held on Tuesday, July 2, 2019 at 7:00 p.m. Jeanette has already contacted many of the past priests to apprise them of the change.</p> <p>In terms of format, a Mass will be held, the artwork commissioned by Kevin Orr will be blessed by Bishop William, and a social will ensue. The CWL has agreed to provide cake. Other volunteers will be needed to provide fruit/cookies and to serve.</p> <p>The cost of the commissioned artwork is expected to come in at \$1250. An additional plaque stating that the piece is intended to commemorate the parish's 25th anniversary and a reference to the Gospel of John, where the depicted scene is from, will be included. Lisza indicated that some individuals have already suggested that they would be willing to donate towards the artwork. Jeanette offered to confer with the Diocese to determine if and how tax-receipts may be issued for these donations. It was also suggested that a notice in the bulletin could be developed to ask people to donate to the artwork and/or the 25th Anniversary Celebration, if they are inclined. Daniel volunteered to provide the language for this announcement to Jeanette.</p>
	<p>d) Parish Communications Update</p> <p>The next committee will take place in May. Preliminary work has been done in finding quotes and speaking to other churches regarding their website. Further discussion about the development of an emailed bulletin was considered.</p>
	<p>e) Speakers List Update</p> <p>Lisza informed the PPC that Sister Mary Elizabeth, and one or two other nuns from the Seeds of the Word Community, will be coming to Lethbridge from May 6 to 8, 2019. She will speak at St. Martha after Mass on Tuesday. Plans are also in place for her to visit classrooms in schools in Lethbridge. It was agreed that arrangements should be made to ensure that gas money and an honourarium be provided. A good will offering should also be taken after the Tuesday night Mass. Lisza further offered to assist in arranging for their accommodation and scheduling.</p>

	<p>Lisza also noted that Father Cristino, the Diocesan Vocation Director, has been approached to speak in Lethbridge. It was tentatively thought that the fall would be a better time to arrange this presentation.</p>
	<p>f) Support for Honouring the Sisters of St. Martha</p> <p>Mardi Renyk updated the PPC about the work that has been done to approach the City of Lethbridge about establishing a permanent memorial for the Sisters of St. Martha in City Hall. Lethbridge Council will meet on April 15, 2019 regarding this matter.</p> <p>Father Kevin has also spoken to Father William about coordinating a Mass and social in August, before the Sisters depart. Bruce agreed to contact Father Kevin and Mark Nixon to coordinate.</p>
4) New Business	<p>a) Nominations for Elections – Chair / Vice Chair</p> <p>Bruce Barnett agreed to continue to serve as Chair of the PPC.</p>
	<p>b) Budget Data - Consideration to Finance Committee</p> <p>In an effort to bring more speakers to St. Martha Parish to ensure the education and formation of parishioners, along with purchasing books, and covering the anticipated costs for the parish picnic, it was recommended that the PPC request a budget of \$3000 for the next year. Bruce will ensure that the paperwork is filled out and forwarded accordingly.</p>
	<p>c) Parish Pastoral Council Guidelines</p> <p>It was determined that this item be deferred to the May 2019 PPC Meeting for further consideration. In the meantime, based on preliminary review, it was suggested that the guidelines be shared with the Finance Committee, Maintenance Committee, and Youth Ministry, as it is recommended that these groups be invited to attend PPC Meetings.</p>
	<p>c) Together in Action - Use of Loose/Undirected Monies</p> <p>As the new Together in Action campaign has been launched, Jeanette indicated that this would be the right time to determine if any loose, undirected monies the parish receives in the weekly collection should be directed towards the parish's Together In Action obligation.</p> <p>Motion that \$200 per week from the loose money collected during the weekend Masses at St. Martha Parish be directed towards Together In Action.</p> <p><i>Moved by Tom Jepp. Seconded by Daniel Wyton. Carried.</i></p>
	<p>d) June 2019 PPC Meeting</p> <p>As Father will be away at the scheduled June 2019 PPC Meeting, the PPC Meeting will be changed to Wednesday, June 19, 2019.</p>
	<p>e) Presentations from Pastoral Care Ministry</p> <p>Tom brought this item forward. He noted that, over the past weekend, various volunteers from the Pastoral Care Ministry had spoken at the Masses about their own experiences in the ministry and called on parishioners to consider serving in this way. Tom asked what further action the PPC could take in order to support their efforts.</p>

	<p>Jeanette indicated that, based on their presentations, one additional family has stepped up to volunteer to porter on the weekends. Unfortunately, this ministry requires people to serve during the week, which is difficult for those who work typical hours.</p> <p>John suggested that follow up with the Pastoral Care Ministry in a few months time would be prudent to determine if further action is required.</p>
6) Reports	<p>a) Eyes and Ear – PPC Update / Sharing</p> <p>It was noted that additional efforts needed to be made to communicate with the youth ministers. The new Parish Council Guidelines encourage representatives from youth to be present, which may assist.</p>
7) Father’s Remarks	<p>Father reported that the Divine Mercy Chaplet would begin after Good Friday service.</p>
8) Blessing and Adjournment	<p>The PPC shared in the closing, “Stewardship Prayer.”</p> <p>The meeting of April 11, 2019 was adjourned at 8:01 p.m.</p>