

# St. Martha's Pastoral Parish Council

## MEETING MINUTES – May 16, 2019



**PURPOSE:** *To assist the pastor and the faithful to exercise their joint ministries in building up the Kingdom of God in St. Martha's Parish, Lethbridge.*

**PLACE:** St. Martha Parish – Parish Library

**COUNCIL MEMBERS:**

**In attendance:**

- Father William Monis
- Bruce Barnett (Chair)
- Deacon Michael Pollard
- Lisza Bruder
- Therese Munroe
- Jocelyn Martinez
- Daniel Wyton (Secretary)
- Marc Royer (Maintenance Committee Representative)
- Jeanette Cheshire (Office Staff Representative)

**Regrets:**

- Anisha Gatner (Secretary)
- Tom Jepp
- John Novak

	Agenda Item
<b>1) Call to Order</b>	<p><b>The meeting was called to order at 6:32 p.m.</b></p> <p><b>Opening Prayer</b> – Therese Munroe read the daily Gospel. Discussion ensued.</p>
<b>2) Additions / Approval of Agenda and Past Minutes</b>	<p><b>Motion to approve the May 16, 2019 Agenda, as amended.</b> <i>Moved by Marc Royer. Seconded by Lisza Bruder. Carried.</i></p> <p>The following items were added to the agenda: 3e) Speaker List Update</p> <p><b>Motion to approve the April 11, 2019 Minutes, as presented.</b> <i>Moved by Therese Monroe. Seconded by Lisza Bruder. Carried.</i></p> <p><b>Motion to approve the May 5, 2019 Annual General Meeting Notes, as presented.</b> <i>Moved by Deacon Michael. Seconded by Lisza Bruder. Carried.</i></p>
<b>3) Ongoing Business</b>	<p><b>a) St. Martha 25th Anniversary Celebration (July 2, 2019)</b></p> <p>Updates:</p> <ul style="list-style-type: none"> <li>• The CWL is going to provide \$100 toward the cost of an anniversary cake, along with an anniversary prayer</li> <li>• The parish will provide cookies, juice, water, coffee, etc...</li> <li>• The Bishop's attendance is confirmed, along with Fr. Salvador, Fr. Fernando, and Fr. Dennis</li> <li>• An invitation will be sent to the Sisters of St. Martha</li> <li>• During the celebration the art work and the certificates will be blessed by the Bishop</li> <li>• There is a book that was created by Fr. Hagel and has pictures of the church being built, this will be taken apart and displayed on the walls</li> </ul>

	<ul style="list-style-type: none"> <li>• Wine is a potential idea; we can look into getting a liquor license for the upstairs of the church. Knights will be asked to supply the wine by Marc</li> <li>• Jocelyn, Bruce, and Therese agreed to be on a subcommittee to organize the event. Jocelyn will make some invitations which can be delivered to principals in the area, and the architects who built the parish</li> </ul> <p><b>b) Support for Honouring the Sisters of St. Martha Update</b></p> <p>We are too late to plan something for the Sisters of the St. Martha. However, we will include them in the prayers of the faithful during the Anniversary Mass. We will also welcome them at the Anniversary Mass, along with the Bishop.</p> <p><b>c) Pastoral Development in the Parish</b></p> <p>What are the needs of our parish? How can we better find these out?</p> <p>Conversation ensued about whether or not PPC fully understood the needs of the other parishioners.</p> <p>A parishioner approached Deacon Michael after Mass on Sunday and said that she was looking for a ride from the Seasons Home on the west side. She said that there are a number of residents who are looking for a ride. There were a number of ideas for how this could be solved – CCH buses, livestream the Mass, rideshare program.</p> <p><b>d) Altar Design Update</b></p> <p>The committee is meeting on May 29, 2019. Different people on the committee are looking into the different aspects will then report back to Lisza. After this meeting, once the designers and carpenters have met, a plan to move forward will be developed.</p> <p>Areas of priority include: crucifix, larger altar top, and a tabernacle stand flanked by two angels</p> <p><b>e) Speaker List Update – Lisza Bruder</b></p> <p>Brother Michael Pereora has been booked for the Advent Mission. The dates will be checked.</p> <p>Sr. Mary Therese can be booked for the Lenten Mission. She is from the Sisters of Merciful Jesus. She has a number of connections in the city and would be willing to come down.</p> <p><b>Motion to invite Sr. Mary Therese for the Parish’s Lenten Mission.</b>  <i>Moved by Lisza Bruder. Seconded by Jocelyn Martinez. Carried.</i></p> <p>The PPC considered how often speakers to be invited to come to the Parish? It was suggested that five annual speakers could be brought in; once in September/October, Advent, January/February, Lent, April/May.</p>
<p><b>4) New Business</b></p>	<p><b>a) Annual General Meeting Debrief</b></p> <p>PPC suggested that:</p> <ul style="list-style-type: none"> <li>• The next AGM be split into a finance update and a PPC update. This will help to ease peoples’ minds about the finances of the Parish.</li> </ul>

	<ul style="list-style-type: none"> <li>• Monthly financial updates in the bulletin would also be helpful. Further, the parish’s income should be reported weekly in the bulletin, and expenses can be added when possible.</li> <li>• Ministry leads need to be at the AGM. This needs to be communicated to the leads.</li> <li>• The reports need to be sent out much earlier.</li> </ul> <p>Marc will take everyone’s suggestions for the AGM and compile them. Everyone should come with some ideas at the next meeting to discuss this.</p> <p><b>b) Sister Elizabeth (Seeds of the Word) Presentation Debrief</b></p> <p>The Sisters’ visits were well received in the schools. There was a concern about the free-will offering and that it was given to the Sisters without going through the books first. We will be sure not to do this again in the future.</p> <p><b>c) PPC Co-Chair Nomination</b></p> <p>Daniel Wyton agreed to serve as PPC Co-Chair next year.</p> <p><b>d) Feast of Corpus Christi</b></p> <p>The Corpus Christi Retreat will be held from June 23-25, 2019.</p> <p>We will ask All Saints’ if our Parish can join their procession. The session will begin at 7 p.m. with FORMED and then a small discussion will be hosted. Jeanette will develop a bulletin message to inform parishioners.</p>
<p><b>5) Reports</b></p>	<p><b>a) Youth Ministry Report</b></p> <p>The report was attached for PPC review.</p> <p><b>b) Parish Communication</b></p> <p>Yesterday’s report attached.</p> <p><b>c) Eyes and Ears – PPC Update / Sharing</b></p> <p>Considering pursuing a bible study in the parish.</p> <p>There was a Pastoral Zone meeting this afternoon. It looks like when all of the changes are completed, our zone will be down three priests.</p> <p>Father William has been promoted as the Parish’s Pastor. He is very humble about this, but it needs to be announced to the parishioners.</p>
<p><b>6) Blessing and Adjournment</b></p>	<p>The PPC shared in the closing, “Stewardship Prayer.”</p> <p><b>The meeting of May 16, 2019 was adjourned at 8:36 p.m.</b></p>