

# St. Martha's Pastoral Parish Council

## MEETING MINUTES – June 19, 2019



**PURPOSE:** *To assist the pastor and the faithful to exercise their joint ministries in building up the Kingdom of God in St. Martha's Parish, Lethbridge.*

**PLACE:** St. Martha Parish – Parish Library

**COUNCIL MEMBERS:**

**In attendance:**

- Father William Monis
- Bruce Barnett (Chair)
- Deacon Michael Pollard
- Lisza Bruder
- Anisha Gatner (Secretary)
- Therese Munroe
- Daniel Wyton
- Marc Royer
- Jeanette Cheshire (Office Staff Representative)

**Regrets:**

- Tom Jepp
- John Novak

	Agenda Item
<b>1) Call to Order</b>	<p>PPC enjoyed a potluck dinner. The meeting was called to order at 6:55 p.m.</p> <p><b>Opening Prayer.</b> Daniel Wyton read the daily Gospel. Discussion ensued.</p>
<b>2) Additions / Approval of Agenda and Past Minutes</b>	<p><b>Motion to approve the June 19, 2019 Agenda, as amended.</b> <i>Moved by Marc Royer. Seconded by Lisza Bruder. Carried.</i></p> <p>The following items were added to the agenda:</p> <p>3a) Presentation: Youth Ministry Update (Kaitlyn Rabl)</p> <p><b>Motion to approve the May 16, 2019 Minutes, as presented.</b> <i>Moved by Daniel Wyton. Seconded by Marc Royer. Carried.</i></p>
<b>3) Presentation: Youth Ministry Update</b>	<p>Youth Minister Katelyn Rabl let the PPC know about those programs and events currently wrapping up, those undertaken this summer, and those planned for 2019/2020. She also indicated that it is anticipated that the current youth ministry team will continue next year.</p> <p>Some concern was raised about the wear and tear that the church is facing as a result of programs being held at the parish, though it was appreciated that when things are broken the Youth Ministry team is quick to inform the parish to ensure the necessary repairs.</p> <p>PPC requested more consistent communication from the group in the upcoming year. It was suggested that Anisha would contact Youth Ministry in September to select 2-3 meetings that they would be invited to attend over the course of the year.</p>
<b>4) Ongoing Business</b>	<p><b>a) St. Martha 25th Anniversary Celebration (July 2, 2019)</b></p> <p>Final details were discussed in preparation for the July 2, 2019 event, which is scheduled to begin at 7:00 p.m.</p>

**Before the event:**

- Jocelyn has prepared the invitations and will distribute them as discussed.
- The Sisters of St. Martha have been invited. Sister Catilda will also be present in Lethbridge at this time and has been invited to attend.
- The CWL has also arranged to print 1000 Anniversary Prayer Cards. Parishioner Teresa Hanlon has written the prayer that will be printed.
- The commemorative certificates from the Pope and the Bishop have been received and framed.
- Marc Royer will arrange to scan and present a number of photos of Father James Hagel to play on the television in the gathering space.

**For the Mass:**

- The certificates and the commissioned painting from Kevin Orr will be placed on 3 tripods/easels that will be placed at the altar and then moved to the gathering space for all to view after the Mass. Jocelyn agreed to provide for the tripods/easels.
- The Sisters will be asked to present the gifts at the altar.
- Two rows at the front will be reserved for the sisters and other visiting priests/dignitaries.
- Father William's installation will also take place at this Mass.

**For the social following Mass:**

- Jocelyn/Daniel/Jeanette, will ask CWL if funeral centrepieces may be used to help decorate the gathering space tables.
- Knights of Columbus will donate wine.
- Jeanette will go online with AGLC to acquire a liquor license. As the alcohol is being offered at no cost, it should only cost the parish \$10.
- Coffee will be provided by parish.
- The CWL will provide a cake.
- Amy Gruninger, from youth ministry, has been asked to attend to provide games for any children/youth in attendance.

**Additional details:**

- PPC discussed how best to request additional donations from parishioners to offset the \$1250 cost of the artwork. Currently \$350 has been received thus far. Perhaps a basket could be set out near the artwork. Kevin Orr will also be available at the event.

**b) PPC Budget**

A request for \$3000 has already been submitted, though no further feedback regarding this request has been provided.

**c) Youth Ministry**

PPC was informed that All Saints' Parish has suggested that St. Martha Parish divide the costs of youth ministry 50-50%, as opposed to 40-60%. A request for additional information will be sent in response.

<p><b>5) New Business</b></p>	<p><b>a) Feast of Corpus Christi (June 23-25, 2019)</b> Plans remain in place to facilitate this program, using FORMED as a resource. Lisza will come to collect a temporary key from Jeanette. Lisza and Daniel will arrive at 6:30 p.m. to set up the projector/screen/speakers. Deacon Michael will assist with Adoration on Monday. Father William will conduct the Adoration on Sunday and Tuesday.</p> <p><b>b) Parish Picnic (September 15, 2019)</b> Given timelines, planning will take place over email and use of this Google Doc: <a href="https://docs.google.com/document/d/1QH7eZVtiYL-Oa4ukNTCoGH9P9ADwRiEUOY40LuizNOo/edit?usp=sharing">https://docs.google.com/document/d/1QH7eZVtiYL-Oa4ukNTCoGH9P9ADwRiEUOY40LuizNOo/edit?usp=sharing</a></p> <p><b>c) Advent Mission Planning</b> Father Michael Perras has already been booked for December 1-3, 2019. Lisza will develop a poster to assist with marketing via traditional and social media mechanisms.</p> <p><b>d) Reformatting Ideas for the Annual General Meeting</b> Marc Royer provided PPC with handout summarizing feedback he has received from the Knights regarding the AGM. He further offered to organize the AGM for next year, using the documentation provided to seek reports and determine a format that speaks to what has been accomplished and plans for the future.</p> <p><b>e) Bible Study Support</b> A survey had been done some time ago regarding support for a bible study. While there wasn't anything at that time, Father William asked PPC their thoughts on initiating the idea again. Suggested that the item be added to the <i>Call to Serve</i>. Further discussion will be deferred to September 2019.</p> <p><b>f) PPC Meeting Schedule for 2019/2020</b> A tentative calendar was brought forward. It was suggested that the PPC not meet at all in December and that the June 18 meeting be moved to June 11, 2020</p>
<p><b>6) Reports</b></p>	<p><b>a) Youth Ministry Report</b> The report was attached for PPC review.</p> <p><b>b) Father's Remarks</b> Father noted that the diocese respects that our parish's upcoming capital needs include the flat portion of the roof, the parking lot and the furnaces. They are inquiring why we do not have a more formal/ongoing fundraising committee. This may be another item to add to the <i>Call to Serve</i>. Further discussion will be deferred until September 2019. Deacon Michael also reminded the PPC that the Bishop's Dinner is currently being planned for October 11, 2019 and will be held in Lethbridge.</p>
<p><b>7) Blessing and Adjournment</b></p>	<p>The PPC shared in the closing, "Stewardship Prayer." <b>The meeting of June 19, 2019 was adjourned at 8:45 p.m.</b></p>